



SCHOLARSHIP APPLICATION

Thank you for your interest in National Charity League, Inc., Conejo Valley Chapter's scholarship for graduating high school senior girls currently attending Conejo Valley schools. Please carefully read the application and contact your high school's guidance counselor with any questions.

Eligibility for Scholarship

A. Eligibility

The National Charity League, Inc., Conejo Valley Chapter Scholarship is a one-time, non-renewable scholarship awarded to selected Eligible Applicants to recognize and reward those who have distinguished themselves by their heart for, and commitment to, community service. An Eligible Applicant must enroll in the fall of the calendar year in which their scholarship is awarded, for the first time, at a Post-Secondary School as a full-time, degree seeking, first-year student. Scholarships are payable directly to the Post-Secondary School attended by the Eligible Applicant and may only be used for Qualified Educational Expenses. NCL Conejo Valley is under no obligation to award any scholarships in any year, or of any specified amounts.

B. Definitions

1. "Eligible Applicant" means an applicant who is:
 - a. female;
 - b. in grade 12 at an eligible Conejo Valley high school (as defined by NCL Conejo Valley) and **graduates** at the end of the second semester of 12th grade;
 - c. will attend a Post-Secondary School;
 - d. not herself, nor is any member of her immediate family, a member of National Charity League, Inc. now or at any time in the past; and
 - e. has community service involvement.

2. "Post-Secondary School" means any educational institution that:
 - a. is public or private;
 - b. is located in the U.S.;
 - c. (i) offers an associate's or bachelor's degree program, or (ii) offers a program of at least 2 years that is acceptable for full credit towards a bachelor's degree, or (iii) provides postsecondary vocational training;
 - d. is accredited by an agency listed on the U.S. Department of Education's published list of nationally recognized agencies; and
 - e. is one whose primary function is the presentation of formal instruction and that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of students in attendance at the place where it carries on its educational activities.

3. "Qualified Educational Expenses" means:
 - a. Tuition and fees required to enroll at or attend a Post Secondary School; and
 - b. Course-related expenses, such as fees, books, supplies, and equipment that are **required** for the courses at the eligible educational institution. These items must be required of all students in your course of instruction.



Instructions

A. Complete the Applicant Information form. Applicants should not contact any member of National Charity League, Inc., Conejo Valley Chapter regarding the scholarship application.

B. Write an original essay between 500 and 550 words (typed, 12 point font, times new roman font) that answers the following question: ***What has been your most meaningful community service experience and why?***

C. Obtain recommendations from two (2) adults who are not related to you and are familiar with you and your accomplishments, one (1) of which must be from a teacher of a core academic subject (math, language arts, science, social science) and one (1) must be from an organization you volunteered with. Note: these individuals must complete the Scholarship Recommendation Form which includes a separate letter of recommendation. The Recommendation Form and associated letter should be returned to you in a sealed envelope. You are encouraged to request a due date for the recommendation that allows sufficient time to meet the scholarship application submission deadline.

D. Submit a complete application by mail that is **postmarked no later than January 14, 2019** to:

National Charity League, Inc.
P.O. Box 4528
Thousand Oaks, CA 91359
Attn: Scholarships & Disbursements Co-Chairs

A complete application (as described above) consists of:

- a completed Applicant Information form,
- a typed essay (500-550 words), and
- two (2) Recommendation Forms (including letter of recommendation) in sealed envelopes.

Please note that applications that are either incomplete or postmarked after January 14, 2019 will not be considered.



APPLICANT INFORMATION

Name _____ Home Phone _____

High School _____ Student Mobile _____

Address _____

Street City Zip

Student Email _____ Parent Email _____

Volunteer Work & Community Service (Unpaid)

Organization	Description of Work/Service	Years Involved				Hrs. per year
		9 th	10 th	11 th	12 th	

(Additional organizations/information may be listed on a separate sheet, same format, if necessary.)

Additional Information

1. Are you now or have you ever been a member of National Charity League? _____
2. What school do you plan to attend in the fall? _____
3. Is there anything else you would like to tell us about yourself? (e.g. awards, academic accomplishments, extra-curricular achievements, employment, leadership. Please limit to the space provided.)

National Charity League, Inc., Conejo Valley Chapter may publicize its scholarship program through announcement of award recipients in local newspapers and magazines. Your submission of a Scholarship Application constitutes your agreement for your name and photo to be used for this purpose, should you be selected for a scholarship award.

We have read and accept the terms and conditions of the scholarship award application. We confirm the accuracy and completeness of the information provided in this application.



SCHOLARSHIP APPLICATION RECOMMENDATION FORM

Please use black ink only

1. Name of applicant: _____
2. How long have you known the applicant and in what capacity?

3. On a separate paper, please provide a summary of your knowledge of the applicant and your personal comments and/or recommendations (*i.e.* letter of recommendation).
4. Please rate the applicant in the following areas:

QUALITY	UNABLE TO JUDGE	AVERAGE (TOP 50%)	VERY GOOD (TOP 10%)	OUTSTANDING (TOP 1%)
Academic Integrity				
Personal Integrity				
Motivation, initiative				
Oral communication				
Written Communication				
Creativity				
Self-confidence				
Leadership				
Responsible, reliable				
Respect for peers				
Concern for others				
Emotional maturity				
Academic potential				
Attitude				
Helpful to others				
Enthusiasm				

Please return this form together with your letter of recommendation in a sealed envelope directly to the applicant. (Complete applications must be postmarked by the applicant by December 23, 2016. Applications that are incomplete or are postmarked after that date will not be considered.)

SIGNATURE _____ TITLE _____

NAME (PRINTED) _____ ORGANIZATION _____

PHONE # _____ DATE _____

Please return to applicant in a sealed envelope.